



Conference & Events Kit 2018

mantra
pavilion hotel

Wagga Wagga



Welcome to the Mantra Pavilion Wagga Wagga, your best choice for quality meetings and events.

At the Mantra Pavilion, we go above and beyond to ensure that your conference, meeting or event is an outstanding success. We have the experience and flexibility to work with you to create your ideal conference, meeting or function, and ensure you get the most out of your budget.

We can cater for up to 90 guests, from conferences and events, to boardroom meetings and outstanding banquets & celebrations. With 6 unique event spaces to choose from, you can be confident that your event will be a success. You will find all that you need at the Mantra Pavilion, including state-of-the-art A/V equipment, and off-street parking for delegates and guests.

You can be assured of the highest standard of catering for your function, whether a cocktail party with light refreshments, a working lunch or gala dinner. our team of chefs will ensure that each and every guest enjoys all aspects of the dining experience

Where are we?

You will find us at 22-30 Kincaid Street in the heart of Wagga Wagga.

Mantra Pavilion Wagga Wagga is arguably in the best location in town. Only 1 block from the main street, putting you close to all the shops, boutiques, restaurants and attractions that Wagga Wagga has to offer.



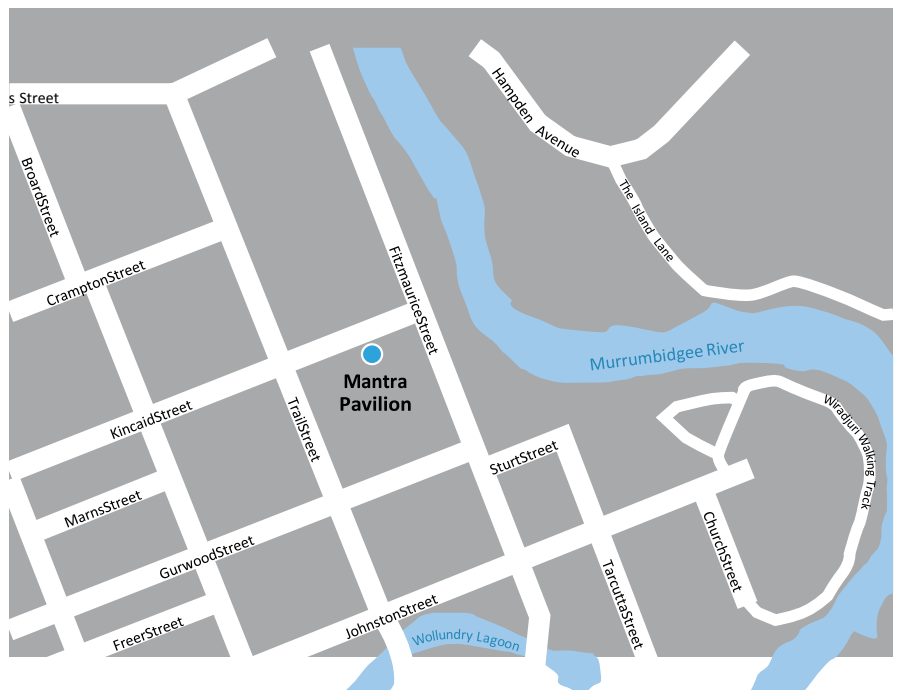
Lobby



Lounge and Bar



Restaurant



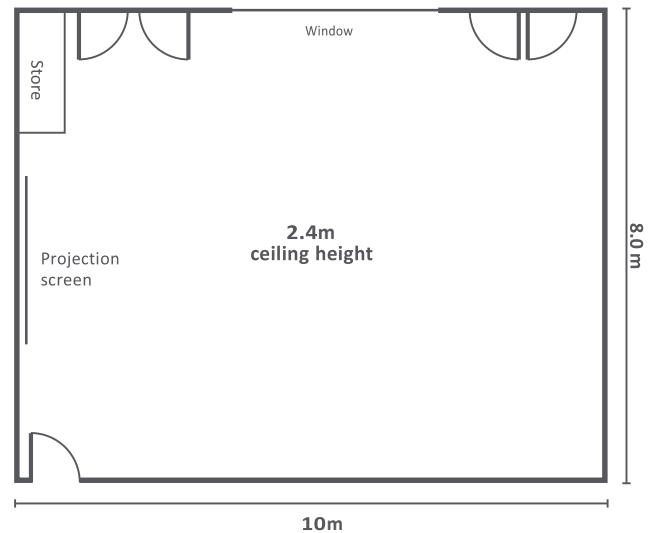
Mantra Pavilion features 6 versatile, multi-use conference & event rooms that will be the perfect venue for you. From a small 20 person lounge to a 70 person theatre, our event spaces are known for their size and unique flexibility.

Capacities chart

| Venue | Theatre | U-Shape | Boardroom | Classroom | Banquet | Cabaret |
|-----------------|---------|---------|-----------|-----------|---------|---------|
| Ambassador | 70 | 26 | 15 | 25 | 50 | 30 |
| Diplomat Lounge | 20 | n/a | n/a | n/a | 20 | n/a |
| Cocktail Bar | 20 | n/a | n/a | n/a | n/a | n/a |
| The Cellar | n/a | n/a | 10 | n/a | 10 | n/a |
| The Deck | n/a | n/a | 12 | n/a | n/a | n/a |
| The Loft | n/a | n/a | 14 | n/a | n/a | n/a |

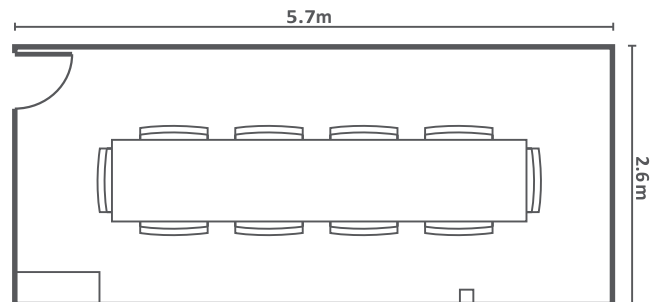
Ambassador Room

Make the right impression with the Ambassador Room. This light-filled contemporary space, which can be adapted and styled to suit your individual requirements, provides the ideal setting for a successful business meeting or conference. The space is also perfect for cocktail-style functions or larger private dining events.



The Cellar

Located downstairs and perfect for intimate gatherings, The Cellar is the ideal setting for private celebrations, dinners, birthdays and wine tastings.



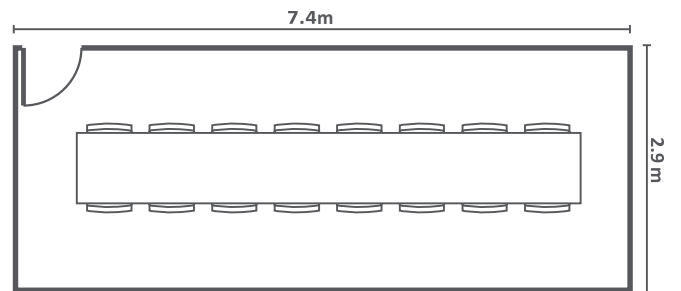


The main restaurant at the Mantra Pavilion Wagga Wagga can be hired for exclusive use for a minimum spend.



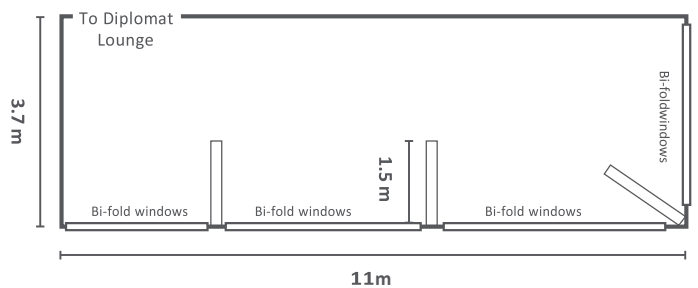
The Loft

Situated on level one and perfect for groups of up to a maximum of 14 guests, The Loft is an open plan private dining room, overlooking the main atrium.



The Deck

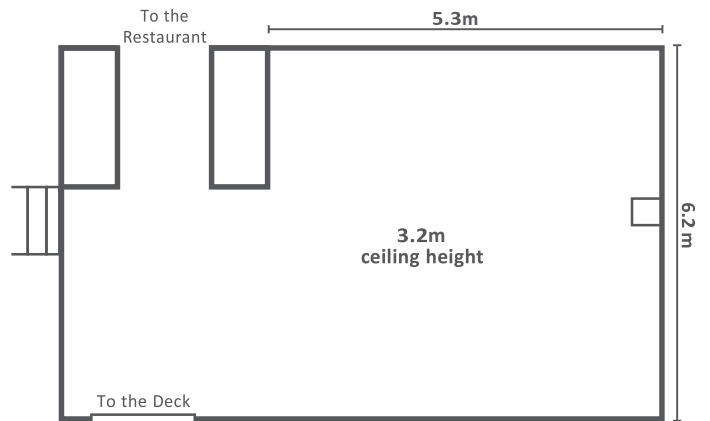
The Deck is located off of the Diplomat Lounge and is perfect for a casual lunch party or a private dinner. Floor to ceiling windows offer plenty of natural light.





The Diplomat Lounge

The Diplomat Lounge is perfect for intimate gatherings and has a variety of uses. Be it an afternoon tea, a light lunch or as a breakout area for a conference, a casual cocktail party or just a place to meet with friends and colleagues.



Booking a conference or meeting at Mantra Pavilion Wagga Wagga is simple with our “all-inclusive” day delegate packages. They include everything your delegates need for a successful meeting or conference.

Full Day Delegate Package \$59.00pp*

Inclusions:

- Plenary Room Hire (minimum numbers apply)
- Pens and Notepads
- Iced water and mints
- Data Projector and Screen
- Whiteboard and Flipchart
- Lectern
- Continuous tea and coffee

Morning Tea: Tea & Coffee and a choice of one sweet & one savoury item and fruit juice.

Working Lunch: A delicious assortment of sandwiches & wraps.

Afternoon Tea: Tea & Coffee and a choice of one sweet & one savoury item and fruit juice.

Half Day Delegate Package \$49.00pp*

The Half Day Delegate Package includes everything in the Full Day Delegate package but with only one tea break. A morning session includes morning tea; an afternoon session includes afternoon tea.

Upgrades for Delegate Lunch

If you would like to upgrade your conference lunch we have several options for you to choose from:

- To upgrade to a delicious Buffet Lunch add \$8.00pp
- To upgrade to a Plated Lunch add \$12pp

Room Hire Rates and Minimum Numbers

Minimum numbers apply to full and half day delegate packages including the upgrades. Room hire rates are below.


Ambassador Room: Minimum of 20 delegates on the full or half day delegate package or a \$250.00 room hire may apply. (This is negotiable based on overall spend including accommodation)

The Loft: Minimum of 10 delegates on the full or half day delegate package or a \$150.00 room hire may apply. (This is negotiable based on overall spend including accommodation)

The Cellar: Minimum of 8 delegates on the full or half day delegate package or a \$150.00 room hire may apply. (This is negotiable based on overall spend including accommodation)



Atrium Restaurant



Designed to impress and cooked to perfection, the Mantra Pavilion Set Menu is the best way to arrange your conference lunch or dinner. A menu will be provided for you to select from closer to the date of your event to ensure you have only the very best seasonal produce.

SUPERIOR SET MENU

Entrees

Soup of the Day
Seasonal house prepared soup, changing regularly

Pork Belly
Cooked two-way, sugar snap peas, jus GF

Butternut Ravioli
Beurre noisette, sage, local feta, cherry tomatoes

Mains

Fish of the Day
Market Fish with seasonal garnish

Chicken Supreme
63°, pan-seared Chicken Breast; polenta, herbs, seasonal vegetable fricassee GF

Lamp Rump
Ratatouille, hasselback potatoes, baby vegetables, rosemary jus GF

Dessert

Strawberry Panna Cotta
Berry salad, vanilla, mint, coulis GF

Chocolate Mousse
Berry compote, biscotti

2 course \$45
3 course \$55

DELUXE SET MENU

Entrees

Soup of the Day
Seasonal house prepared soup, changing regularly

Pork Belly
Cooked two-way, sugar snap peas, jus GF

Butternut Ravioli
Beurre noisette, sage, local feta, cherry tomatoes V/GF

Mains

Fish of the Day
Market Fish with seasonal garnish

Pork Cutlet
Potato Dauphinoise, sage, broccolini, creamy mushroom sauce GF

Lamp Rump
Ratatouille, hasselback potatoes, baby vegetables, rosemary jus GF

Eye Fillet
Cooked Medium, with Chefs selection of fresh seasonal vegetables GF


Choice of: Potato mash or Steak chips
Choice of: Port Jus, Peppercorn, Mushroom sauce

Dessert

Strawberry Panna Cotta
Berry salad, vanilla, mint, coulis GF

Chocolate Mousse
Berry compote, biscotti

2 course \$55
3 course \$65



Our canapé packages are the perfect way to keep the hungers at bay and the event exciting. All canapés are designed by our Head Chef and are of the highest standard.

Canapé Menu

- Smoked Salmon Blinis
- Pate en croute
- Cherry Tomato, Bocconcini and Basil (V) (GF)
- House braised Party Pies
- House made Sausage Rolls
- House made Spring Rolls (V) (GF)
- Parmesan crumbed Asparagus (V)
- Scallop and Mango Salsa (GF)
- Caramelized Onion, Anchovy and Herb Croutons (V)
- Herb Grissini (V)
- Moroccan spiced Chat Potato (V) (GF)
- Chicken, Garlic and Rosemary Meatballs
- 'Prawn Cocktail' Spoons (GF)
- Corn and Fennel Croquettes (V)
- Dill and Lemon Salmon Cakes
- Braised Lamb stuffed Mushrooms (GF)
- Polenta Chips with Chilli Jam (V) (GF)
- Cheesy Herb Profiteroles

Canapé Packages

1 Hour Package

\$16

3 Canapé Menu Choices
(5 Canapé pieces per person)

2 Hour Package

\$20

4 Canapé Menu Choices
(8 Canapé pieces per person)

3 Hour Package

\$24

4 Canapé Menu Choices
(10 Canapé pieces per person)

4 Hour Package

\$28

5 Canapé Menu Choices
(12 Canapé pieces per person)



BREAKFAST OPTIONS

PLATED BREAKFAST- (all with two slices of toast included)

Superior – Choice of eggs, bacon, baby spinach
\$18.00

Deluxe – Choice of eggs, bacon, baby spinach, baked beans, hash browns
\$22.00

Healthy – Choice of eggs, smoked salmon, baby spinach, baked beans, roast tomato, roast mushroom
\$20.00

BUFFET BREAKFAST

Hotel Breakfast – As current morning buffet
\$18.00

Superior – Scrambled or Fried eggs, bacon, tomato/mushroom, hash browns, baked beans, ham & cheese croissants
\$22.00

Deluxe- Scrambled or Fried eggs, bacon, tomato/mushroom, baked beans, ham & cheese croissant, assorted Danish Pastries
\$26.00



LUNCH BUFFET CHOICES

**Asian Style: Hokkien Chicken Noodles / Satay Chicken / Green Prawn Curry /
Spiced Rice/Prawn Crackers
\$26.00**

**Italian Style: Vegetable or Beef Lasagne / Lamb Ragu / Chicken Cacciatore / Roast Vegetables / Rice
\$28.00**

**Healthy Style: Lentil Salad / Vegetable Frittata / Hokkien Chicken Noodles / Chefs Salad / Cold Meats
\$26.00**

**American Style: Cheese Burgers / BBQ Pork Ribs / Chilli Beef / Mash Potato & Gravy / French Fries
\$33.00**

DINNER BUFFET CHOICES

**Traditional Roast: Choice of Roast Beef-Pork-Lamb / Roast Root Vegetables / Steamed Greens /
Cauliflower Cheese / Gravy / Dinner Rolls
\$25.00**

**Contemporary Australian: Cold Prawns / Chefs Salad / Hokkien Chicken Noodles / Beef Rissoles in
Tomato Sauce / Vegetable or Beef Lasagne / Garlic Beans / Mash Potato & Gravy
\$32.00**

**Italian: Vegetable or Beef Lasagne / Meat Balls in Tomato sauce / Lamb Ragu / Chilli Prawn Pasta /
Spaghetti Bolognese / Cold Meats / Garlic Bread
\$36.00**

**Seafood: Chilli Mussels / Prawn Chilli Pasta / Cold Oysters 4 each / Roast Salmon / Mash Potato /
Garlic Green Beans / Dinner Rolls
\$44.00**

**Healthy: Roast Salmon / Roast Chicken / Prawn Chilli Pasta / Roast Vegetable Couscous / Steamed
New Potatoes / Almond Green Beans / Dinner Rolls
\$25.00**



TEA BREAKS

One Choice \$8.00

Two Choice \$13.00

Three Choice \$18.00

MORNING TEA SELECTION

Cookie Selection
House Mini Muffins
Ham & Cheese Croissants
Caramel Slice Squares
Peppermint Slice Squares
Salmon & Cream Cheese Bagels
Assorted Danish Pastries
House Made Scones with Jam &
Cream
Carrot Cake Squares
House Made Quiches
Lemon Tea Cake Squares

AFTERNOON TEA SELECTION

House Braised Party Pies
House Sausage Rolls
Chefs Selection Sandwiches
Mini Cheese Burgers
Mini Lamb Sliders
Quiche Selection
Cookie Selection
Lemon Tea Cake Squares
House Spring Rolls
Carrot Cake Squares

Freshly made filter coffee and a selection of herbal teas are included in your tea breaks



HIGH TEA MENU

Includes a glass of bubbly on arrival and a complimentary tea / filter coffee

Sweet Selection

Profiteroles (Chefs Selection)

Freshly baked scones, hand whipped cream & house strawberry jam

Hand crafted macaron (Chefs choice) (GF)

Lemon meringues tartlets

Blueberry friands (GF)

Savoury Selection

Poached chicken, almond and celery finger sandwiches

Cucumber, lemon thyme butter finger sandwiches

Mini Quiche Lorraine

Gourmet cocktail sausage rolls

\$49.00 per person

- Further Gluten Free options may be available at an additional cost upon request



DRINKS PACKAGES

Our drinks packages include beers, wine and non-alcoholic beverages. Varietals and vintages are subject to change and availability. Ask our staff for current wine & beer lists.

Minimum numbers required & Responsible Service of Alcohol Rules & Standards Apply

Superior


| | |
|----------------|------|
| 1 Hour Package | \$22 |
| 2 Hour Package | \$24 |
| 3 Hour Package | \$27 |
| 4 Hour Package | \$30 |
| 5 Hour Package | \$32 |



Deluxe

| | |
|----------------|------|
| 2 Hour Package | \$28 |
| 3 Hour Package | \$32 |
| 4 Hour Package | \$34 |
| 5 Hour Package | \$36 |





We understand the most important aspect of a hotel stay is having a great night's sleep. Accordingly, our premium ultra-comfort mattress toppers and pillows in every room, will ensure you wake refreshed for the day ahead. Relax in front of a large LCD TV, whilst enjoying a variety of complimentary Foxtel channels; or surf the web using our free high-speed wireless internet.

HOTEL SUPERIOR

Our Hotel Rooms offer ideal accommodation for short visits to the Riverina. Featuring a comfortable queen bed and single bed, these rooms also have a stylish marble bathroom with shower and hairdryer.

Relax and recharge on the sofa in front of the Cable TV, after a long day conferencing or checking out the sights of the area. Light self-catering is available, with a toaster and microwave in each room, and for business travellers, a work desk is also provided. Hotel Superior rooms are located on the ground floor.



HOTEL DELUXE

Do you need a little extra space for your delegates or executive travellers? Why not upgrade to our popular Hotel Deluxe rooms, which are located on the second and third floors of the hotel. LCD TV, plus premium ultra-comfort mattress toppers and pillows come standard; as do marble bathrooms.





ONE BEDROOM APARTMENT

The One Bedroom Apartments provide comfortable shared space, as well as adequate personal space. Each bedroom has Cable TV, while offering a comfortable and stylish living area with sofa, dining table and balcony access. The room also comes equipped with a kitchenette, washer and dryer.



FAMILY ROOM

A great Wagga Wagga accommodation option for up to 4 people, our family rooms feature two queen bedrooms divided by a large marble bathroom with a twin shower.



TWO BEDROOM APARTMENT

For those seeking a little more room, Mantra Pavilion's range of Superior Suites provide extra space and comfort for a relaxing stay, with additional features to suit your requirements. Our two bedroom apartments have two rooms, with a large marble bathroom. Each has plush, comfortable furnishings including one queen bed and two king singles with a two seat sofa which can be used as a double divan. Each room also has a large flat-screen Cable TV, and in room high-speed WIFI.



If you are interested in obtaining a quote or if you require more information on our Conference & Events facilities and services, please do not hesitate to contact us by calling the number below or by clicking on the email address.

Call 02 6921 6411 or email: **Pavilion.Functions@mantra.com.au**

You may also wish to visit the meetings page on our website
www.mantrapavilionhotel.com.au/functions





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